

AARON D. FORD  
*Attorney General*

CRAIG A. NEWBY  
*First Assistant Attorney General*

CHRISTINE JONES BRADY  
*Second Assistant Attorney General*



STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street  
Carson City, Nevada 89701

TERESA BENITEZ-  
THOMPSON  
*Chief of Staff*

LESLIE NINO PIRO  
*General Counsel*

HEIDI PARRY STERN  
*Solicitor General*

**DEPUTY ATTORNEY GENERAL, PERSONNEL DIVISION**

**Gross Salary:** Up to \$135,201.00 Employee/Employer Paid or \$115,804.00 Employer Paid (DOE)

**Duty Station:** Reno or Las Vegas with occasional travel, including out-of-state.

**Position Status:** Exempt (FLSA); unclassified position entitled to standard state benefits; serves at the will of the Attorney General.

**Position Summary:** This attorney position represents all agencies within the Executive Branch of the State of Nevada in *employment matters*. Primary duties include providing daily advice to assigned client agencies, reviewing proposed employee discipline, drafting legal briefs, conducting legal research, appearing in administrative hearings, and handling litigation in federal and state courts.

**Minimum Education And Background:** Graduation from accredited law school and licensed in Nevada. Employment contingent upon successful background check. Must possess valid state driver's license at time of appointment.

**Preferred Experience:** Preference to those with current or recent experience with federal and state *employment law* and litigation. A working knowledge of federal and state rules of procedure, rules of evidence, and local court rules is a plus.

**Skills Required:** Must possess strong written and verbal communication, planning, prioritizing, and executing timelines without supervision. Must exhibit professionalism, organization, self-motivation, punctuality, and leadership skills.

**Physical Demands:** Ability to work in typical office setting, use standard office equipment, and travel. Ability to read printed materials and computer screen and to communicate in clear and understandable manner in person and virtually and over the telephone or computer. Reasonable accommodations available to otherwise qualified individuals upon request.

**Benefits of Position Include:**

- Student loan forgiveness after 10 years of public service
- Collaborative team of 11 attorneys
- Opportunity to appear in all courts and handle all phases of litigation through trial and appeal
- Compressed work schedule option
- Work-life balance
- Public service/community involvement
- Retirement accrual after vesting
- Paid vacation, sick and family leave
- Medical/dental/life insurance
- Free CLE

This announcement lists the major duties and requirements of the job and is not all-inclusive. A successful applicant is expected to develop job-specific skills and perform additional job-related duties as assigned. **Send cover letter, resume, references, and a writing sample to Chief Cameron Vandenberg at [cvandenberg@ag.nv.gov](mailto:cvandenberg@ag.nv.gov).**

*The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information.*